

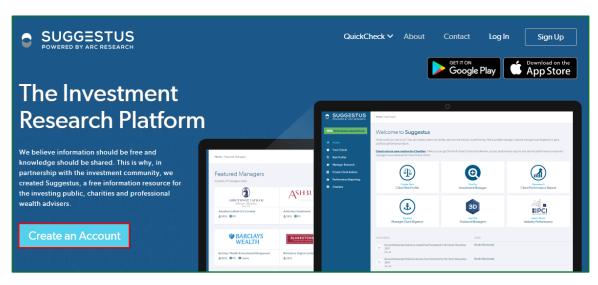
Investment Governance Service

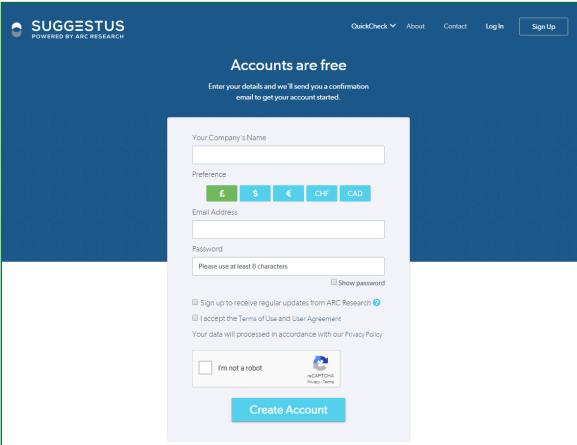
Registration process guide

The Novia Global Investment Governance Service is underpinned by the detailed statistical analysis and compliance audit trail provided by ARC Research Limited.

In order to access the service, you will need to register with ARC – this is a very quick and easy process:

1) Visit www.suggestus.com and create an ARC Research account:







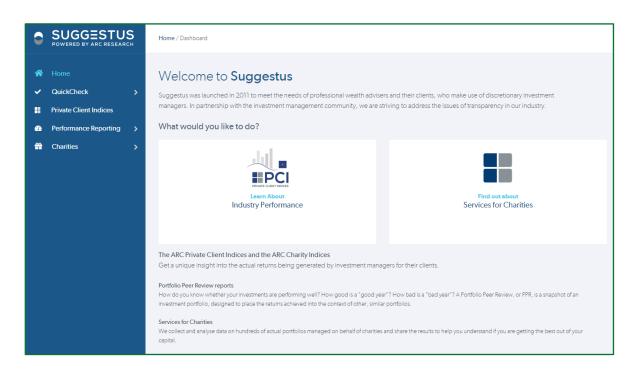
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2) After creating your account, you will receive an email from ARC asking you to verify your account:

Thank you for registering, please use the following link to verify your account. https://www.suggestus.com/accounts/verify?key=967b17b296f94212afd8e61964ece8ad Once you have verified your account, you will have access to the ARC Private Client Indices, ARC Charity Indices and Performance Reporting. If you are a professional adviser, you can access all of the features by completing the Request Manager Access form. We hope you find the information useful. The Suggestus Team

You will now have access to the basic ARC "Suggestus" software:





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3) Once your ARC account has been activated, please send an email to Novia Global at clientservices@novia-global.com to confirm that your ARC account has been created and the email address and username you have used to create the account.

Please do not send password details.

4) Upon receipt, Novia Global will then check the link to our platform terms of business and authorise ARC to upgrade your user account to provide you with full access to the ARC reporting suite:

